



Welcome to a simple walk through on registering online for Llandegfedd Sailing Club.

The first page you will see is the login in page.

To create yourself as a member please login with the Primary Sailors information.

If you are registering for a Junior Membership, please could the Parent sign in using their name (Parents name) and email address (parents email address). Please do not use the Juniors details to login in.

Llandegfedd Sailing Club	Powered	by WebCollect	Sign in or Sign up! Contact LLANDEGFEDDSC
			My basket >
Already have an account with WebCollect?	Create a new account with	WebCollect	
Sign in	Sign up		
E-mail	First name *	Main	2
Password 2	Last name *	Member	2
Login >	Email address *	main@main.com	2
	Create password *	•••••	2
	Strength		
	Confirm password*	•••••	2
		Save >	

After clicking save you will be taking to the following page.

This page is your account page and will show any and all memberships and events that you sign up to and allow you to update address details if needs be.

Llandegfedd Sailing Clu Ilandegfedd.org.uk	b	Powered by	Contact LLANDEGFEDDS
Upcoming LLANDEGFEDDSC events		My profile	
25-03-2018 Feva Squad Training	Details	Title	
06-04-2018 Beginners and Improvers	Details	First name	Main
01.00.0010 Adult Start calling June TEST	Detaile	Last name	Member
JI-06-2018 Adult Start salling, June TEST	Details	Email	main@main.com
Browse mot	re upcoming events >	Unique id for LLANDEGFEDDSC	<not assigned=""></not>
		Bank reference for LLANDEGFEDDSC	2ccbrzq8t8
My subscriptions current			Edit Details Password Addresses
no current subscriptions	Browse subscriptions	LLSC Single Membership Form for Ma Not completed	in Member Edit
		My recent orders	
			View all
		Member Account	
		No account vet	

If you would like to look at the different options available to you the 'browse more upcoming events' button will take you to the main page with all the different options available.

If you would like to choose your Membership option, please click on the 'browse subscriptions' link highlighted in yellow.







This will take you to the different Membership and Berth options.

Llandegfedd Sailing Club	Powered by WebCollect Main Member: My home Sign ou Contact LLANDEGFEDDSC
Subscriptions Existing members Renew > your subscriptions here. Membership categories and annual subscription charges are detailed below. We also administer a number of dinghy berths for the benefit of club members.	
Annual Subscriptions Berths Family membership End Date: 31st January One or Two adults Plus any number of children under the age of 18 or 25 (Under 25 applies to those who are in full time education)	Single Individual Membership End Date: 31st January This is for an individual member over the age of 18. Single Individual subscription It permits full access to All Club activity and all club racing events. Add to basket >
All family members are able to take part in all club activities. Only TWO votes are allocated to this class of membership at AGMs (to be used by over 18 year olds)	Senior Member End Date: 31st January This membership category is for those over the State Retirement age on the date that they apply for Membership. It entitles the member to partake in all club activities.
Junior Membership End Date: 31st January Junior membership for children under Junior, Youith and Young 18, whose parents are not members of Member Subs £20 Add to basket > Add to basket > This permits access to all club events including racing. This does not give voting rights to Youths as they are under the age of 18	It gives a single vote at AGM and Special General Meetings

When you have made your choice, or choices, please then click on check out (in your basket at the top right hand of the page)

You will then be presented with the address page. Please fill this in as the Primary Sailors address

Llandegfedd.org.uk	I Sailing Club	Powered by WebCollect	Contact LLANDEGFEDDSC
Checkout > Address			
Please provide an address.			
House no. / Street*	1 address	2	
	address	2	
	address	2	
		2	
Postcode*	NP4 3TU × 🛛		
Country	United Kingdom	─ 2	
	Save > Cancel		

Please click save and the next page displays



■ ClandegfeddSCJuniors ■ #Llandegfedd.SC > @LlandegfeddSC





Llandegf	edd Sailing Club	Powered by	ollect	Contact LLANDEGFEDDSC
Checkout > Family m Please review or provide details of y qualifications.	embers rour family members, including their RYA	Family name Memb	er E	2 Save changes >
Family members			Add new Family First name* Last name* Has own email? Yes Email	member ?
Personal details		Family admi	n 🕜	Remove 7
Main Member <main@main.com></main@main.com>				
Assign members to sub Please assign the correct member Family members are not listed pleas Subscription	scriptions from your Family to the items in your basket list and them first using the Add new box above Assigned to	ed below. If one or more	Proceed	d to Family details and checkout >
Junior Membership - Junior,	Please select V	annual from bealing		
Youith and Young Member Subs	This is a junior subscription. Please add	remove from basket		
(010)	the junior as a new ramity member above.			

If you are taking out a family membership, junior membership or want to take out more than one membership under your account: this is where you are able to add the additional members details (please see yellow highlighted section)

You can add as many members as you want on this page.

IMPORTANT

When adding children/juniors who are under the age of 16 please DO NOT add their email address, as the system may also send out club emails to them directly.







When you have added all the members, it should list them as follows

Llandegfedd Sailing Club	Powered by	bliect	Contact LLANDEGFEDD
Checkout > Family members Please review or provide details of your family members, including their RYA waldfingtons	Family name Member	ər	Save changes >
amily members		Add new Fami	ed to Family details and checkout
		First name*	2 (es • No ()
		Email	2 Add >
Personal details	Family ad	min 🔁	Remove 🕜
Main Member <main@main.com></main@main.com>			
			remove
2nd Adult Member <2nd@main.com>			remove
2nd Adult Member <2nd@main.com> 1st child Member			Territore

Assign members to subscriptions

Please assign the **correct members** from your Family to the items in your basket listed below. If one or more Family members are not listed please **add them first using the Add new box above**.

When you are happy that all members are added, click on 'Proceed to Family details and checkout' on the bottom left. You will then be able to fill the details in for each member, by clicking on the Tab for each name.

PLEASE DO NOT CLICK ON PROCEED TO CHECK OUT UNTIL ALL MEMBERS DETAILS ARE FILLED IN

Amber 2nd Adult Member 1st child Member 2nd Child Member Aember details Title First name Member Last name Member Emait main@main.com 2 Home phone D1633 234234 2 Postcode* NP4 3TU 2 County United Kingdom 2		nders 7	/				Proceed to check
Addresses Title Image: Addresses First name Main Last name Member Email main@main.com Home phone Of633 234234 Mobile phone 07890 012345	ain Member	2nd Adult Member	1st child Member	2nd Child Member			
Title I address I address First name Main I address I address Last name Member I address I address I address Email main@main.com I address I address	Nember d	etails		A	ddresses		
First name Main 2 Last name Member 2 Email main@main.com 2 Home phone 01633 234234 2 Mobile phone 07890 012345 2 Country United Kingdom 2		Title			House no. / Street*	1 address	2
Last name Member 2 address 2 Email main@main.com 2 2 2 Home phone 01633 234234 2 Postcode* NP4 3TU 2 Mobile phone 07890 012345 2 Country United Kingdom 2	First n	name Main	2			address	
Email main@main.com 2 2 Home phone 01633 234234 ? Postcode* NP4 3TU ? Mobile phone 07890 012345 ? Country United Kingdom ?	Last n	name Member	2			address	2
Home phone O1633 234234 O Postcode* NP4 3TU O Mobile phone 07890 012345 O Country United Kingdom O	E	Email main@main.com	2				2
Mobile phone 07890 012345 2 Country United Kingdom V 2	Home pl	hone 01633 234234	2		Postcode*	NP4 3TU	
	Mobile pl	hone 07890 012345			Country	United Kingdom	~ 2
Work phone 2	Work pl	hone				Save Cancel Remov	e
Date of birth 12-02-1991	Date of	birth 12-02-1991	2				
Save Zancel		Save Z Cancel					



F @LlandegfeddSCJuniors 🖸 #Llandegfedd.SC 🈏 @LlandegfeddSC





mber deta	ils	Use Main Member, 1 address, address, address, NP4 3TU Create mu sum address
Title	2	O Greate my own address
First name	2nd Adult 2	
Last name	Member 2	
Email	2nd@main.com	
Home phone	01633 234234 🧧	
Mobile phone	07890 123456 7	
Work phone	2	
Date of birth	05-02-1991	
	Save > Cancel	
Date of birth	05-02-1991 2 Save > Cancel	

You will notice that on each Member it automatically gives the same address as the Primary Sailor. If you have a child at University, you are able to put this address in for that member instead if you choose.

Please make sure you click save on each member and Title and Date of Birth is given for each member.

On Child/Junior membership, please leave the email address as blank. WebCollect will populate this as shown (the child will not be contacted).

First name	1st child
Last name	Member ?
Email	1stchild.member@temp.webcollect ?

When you are ready then click on proceed to checkout and you will be given the opportunity to fill in the particulars for the Primary Sailor and then each member, if family membership.

When you have finished click on save at the bottom and this will take you to the final check out page where you can 'place order'

Orde	r summary	
1 item(s)	£95
Order	£95	
Pay b	у	
۲	Bank Transfer 🙎	
\bigcirc	Cheque 🙎	
Place	order >	

A confirmation page and details on the BACS or Cheque details (depending on your chosen option) on how to pay for membership will be displayed.







You are then given the option to log out or go to your account at the bottom of the page.

Subscriptions Subscriptions will be issued when payment is received. What would you like to do now?

Go to my account Log off

Your membership choice will then show in your Subscription list.

My subscriptions current	
Manage / Renew	w my subscriptions
Family - Standard subscrip	⇒ 31-01-2019
Junior Membership - Junior, Youi 1st child Member	⇒ 31-01-2019
	Pending in red
Bro	wse subscriptions

When the club has received payment, an email will be sent to the associated address confirming your membership and payment.

Your account will also change from red writing to black showing that this has been confirmed in your Web collect account.

Please email <u>membership@llandegfedd.org.uk</u> if you need any further assistance or questions.

